

DELHI PUBLIC SCHOOL, SAHARANPUR

REGISTRATION FORMS FOR

CLASSES PLAYGROUP TO PREP (SESSION 2019-2020)

Registration forms for admission to Classes Playgroup to Prep will be available on the School website i.e. www.dpssaharanpur.com

REGISTRATION FEE

FOR CLASSES Playgroup to Prep: 600/-

PROCEDURE FOR OBTAINING A REGISTRATION FORM

To obtain a Registration Form, kindly follow the following procedures:-

- Logon to www.dpssaharanpur.com
- Click on the online admission form link. (This form is best viewed in Google Chrome)
- Agree to the terms and conditions that follow.
- Fill the complete registration form carefully.
- No changes in the details afterwards shall be entertained.
- Click on the submit button.
- You will be redirected to the online payment page (**Do not click refresh/back button**).
- Select the payment option (Credit Card, Debit Card, Net Banking)
- After this you will get your username & password on your contact number and E-mail ID which you have mentioned while submitting the form.
- With this username and password, you can login into your personalized portal where you can get your transaction slip, your copy of filled Registration Form, acknowledgement slip (Subject to the immediate clearance of your payment within two days).
- Kindly refer to your acknowledgement receipt for **form submission** and **the details regarding the Entrance Test**.

- Take the print out of the Filled Registration Form and acknowledgement slips both – the school copy as well as the student copy. Paste the passport sized child photograph and a post card size family photo. Put the signatures in the signature boxes provided in the form. (all the photos should be recent)

You will have to print your Acknowledgement Slip, Registration Form and submit the filled registration form along with the below mentioned documents to the school office

KINDLY BRING THE FOLLOWING ORIGINAL DOCUMENTS FOR PHYSICAL VERIFICATION. SELF ATTESTED PHOTOCOPIES TO BE ATTACHED ALONG WITH THE REGISTRATION FORM.

- 1. Birth Certificate** from the **Hospital** where the candidate was born.
- 2. Birth Certificate** from the **Municipal Corporation/Nagar Nigam**.
- 3. Address Proof:** Election Card/ Driving License/ Passport/Aadhar Card /Ration Card.

DETAILS OF ENTRANCE TEST - CLASSES Nursery and Prep

A written test will be held at Delhi Public School, Saharanpur in the following subjects:

- 1. English**
- 2. Mathematics**
- 3. General Orals**

IMPORTANT INFORMATION

- 1. The date and time of Entrance Test is on the Acknowledgement Slip.**
- 2. The Original of the above said documents must be verified in the School Office while depositing the Registration Form.**
- 3. Delhi Public School, Saharanpur *does not accept* money in the form of Donation/Capitation Fee or Gifts with regard to Admission.**

4. *The submission of the Registration Form / Meeting with the Head of the Department/ appearing for the Entrance Test does not guarantee admission to the school.*

5. *Registration **Form fee is not refundable.***

6. *The decision of the school with regard to admission is **FINAL.***

7. *Kindly remember your Registration **Form Number.***

FOR ANY QUERY, CONTACT SCHOOL OFFICE: 9105244622, 7088100160